Winterton-on-Sea Parish Council Meetings' Action Log for input to OCT 2026

Agenda	Meeting	No.	Action	Actioneé	Due Date	Status
5.3.1	25/02/2026	2	Pathways into the allotments and Duffle Pond could be difficult for wheelchair users / pushchairs etc. To send pin location to Cllr. J Bensly and investigate possible solutions – *Update 27/05/26: Forward info to Cllr J. Hughes*	Cllr. McMahon	Nxt Mtg	Ongoing
5.6.2	24/06/26	4	Look into potential new bin for beach road to aid with people disposing of dog bags JT get quote	Cllr. Bobby/ Clerk J. Towne	Next Mtg	Ongoing
4.5.1	30/09/26	3	Re: resident in Spindrift Close who suffers flooding has heard no more from Highways after their drainage inspection. Cllr. J. Hughes asked for the information to be emailed to him to follow up.	Cllr. Coe / Clerk J. Towne	Next Mtg	Ongoing
4.5.2	28/10/26	1	*Cllr. N. Coe* advised that he had been approached by a resident who raised concerns about a large willow in the back garden of a property on King Street. Gain further information.	Clerk J. Towne	Next Mtg	Opened
4.5.3	28/10/26	2	The windsock on the beach had been reported as fraying. Obtain a quote	Clerk J. Towne	Next Mtg	Opened
4.5.4	28/10/26	3	*Cllr. R. Burrows* stated that he had been approached by a resident regarding the alerts in recent news to stock resilient packs in their homes. Research emergency plan archives	Clerk J. Towne Cllr. Burrows	Next Mtg	Opened
4.5.5	28/10/26	4	Research suitability for a bus shelter on Black Street (Church Side).	Clerk J. Towne	Next Mtg	Opened
5.1.1	28/10/26	5	Arrange for a new electricity meter for the Village Hall	Clerk J. Towne	Next Mtg	Opened
5.1.5	28/10/26	6	The reports received regarding the condition which the Village Hall has been left following recent hires were DISCUSSED. To monitor the situation and circulate the Terms and Conditions to all Hirers.	Clerk J. Towne	Next Mtg	Opened
5.1.6	28/10/26	7	It was NOTED that items from the first aid box were being used, however, no incidents/accidents were being reported. It was AGREED for a general letter to be sent to all regular hirers to request they record and inform the Clerk if any items from the First Aid Box are used (To include in T & C's 5.1.5).	Clerk J. Towne	Next Mtg	Opened
5.2.1	28/10/26	8	The Festival Insurance quote update has been deferred following Mark Shepperd's resignation – Make contact for a handover and reallocate	Clerk J. Towne	Next Mtg	Opened
5.5.1	28/10/26	9	To submit approval documentation for the preliminary consultation plan and letter on Phase II of the yellow lines	Clerk J. Towne	Next Mtg	Opened
5.6.2	28/10/26	10	The Annual Risk Assessment for the Children's Play Area. To compile a breakdown of PC owned equipment and circulate.	Clerk J. Towne	Next Mtg	Opened

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6.2	28/10/26	11	Submit draft newsletter for design and print.	Clerk J. Towne	Next Mtg	Opened
7.3.3	28/10/26	12	A National Emergency was DISCUSSED. The Parish Council CONFIRMED that they have no objection to the resident arranging to show the documentary in the Village Hall. Clerk J. Towne to advise	Clerk J. Towne	Next Mtg	Opened
7.3.4	28/10/26	13	Highways Drainage Pit from resident was NOTED. *Cllr. J. Hughes* advised he was unlikely to receive any update on this matter until the next financial year. Add a reminder to follow up to the action log.	Clerk J. Towne	Next Mtg	Opened
10.4	28/10/26	14	In relation to 11.1, Arrange NALC to complete a full accessibility audit and report at a cost of £75 + VAT.	Clerk J. Towne	Next Mtg	Opened
11.1	28/10/26	15	Add The Accessibility Statement to the Parish Councils Website	Clerk J. Towne	Next Mtg	Opened
13.1	28/10/26	16	The Bowls Club Email Request was discussed. To inform Bowls Club of outcome	Clerk J. Towne	Next Mtg	Opened