WINTERTON-ON-SEA PARISH COUNCIL

Tel: 07918 978921. Email: clerk@wintertononsea-pc.gov.uk
Chairman: Mark Bobby, Vice-Chairman: Liam McMahon
Clerk to the Council: *Jolene Towne*
Responsible Financial Officer: Jolene Towne

FINAL MINUTES OF THE MEETING
of Winterton-On-Sea Parish Council held at the Village Hall at 7 pm on
Wednesday 29th July 2026

Councillors present: Mark Bobby (Chair), Liam McMahon, Dawn Clegg, Nigel Coe, Rachel Tooke, Roy Burrows, John Smithson,

Public present: 2

Minutes taken by: J. Towne

1. **Apologies and Quorum determined.**
   1.1 Apologies received and ACCEPTED from *Cllr. M. Shepperd* and *Cllr. J. Hughes*
   1.2 Quorum was determined

2. **Declarations of Interest**
   2.1 Councillors should declare any pecuniary or non-pecuniary interest on any agenda item. - NONE
   2.2 To consider any dispensation requests received. NONE RECEIVED

3. **Minutes of previous Meeting**
   3.1 Councillors AGREED that the minutes of the Council meeting held on Wednesday, 24th June 2026, were an accurate record of that meeting & Signed by the Chair
   3.2 To review the Action Log from that meeting (*where not included in this agenda*)

SEE COMMENTS ON ACTION LOG SHEET

Action 29/04/26. 2	Is Closed as not required
Action 29/04/26. 5	Is Closed as works planned after the school holidays
Action 29/04/26. 6	Is Closed as complete
Action 27/05/26. 1	Is Closed as complete
Action 27/05/26. 2	Is Closed as complete
Action 27/05/26. 5	Is Closed as complete
Action 24/06/26. 1	Is Closed as complete
Action 24/06/26. 2	Is Closed as complete
Action 24/06/26. 3	Is Closed as complete
Action 24/06/26. 5	Is Closed as complete
Action 24/06/26. 6	Is Closed as complete
Action 24/06/26. 7	Is Closed as complete
Action 24/06/26. 8	Is Closed as complete
Action 24/06/26. 9	Is Closed as complete
Action 24/06/26. 10	Is Closed as complete
Action 24/06/26. 11	Is Closed as complete
Action 24/06/26. 12	Is Closed as complete
Action 24/06/26. 13	Is Closed as complete
Action 24/06/26. 14	Is Closed as complete

3.3 Any matters arising from those minutes/actions not covered in this agenda, must be tabled for discussion (at the discretion of the Chair). NONE

4. Public Participation and Reports

. 4.1 To receive a report from Norfolk County Councillor Jason Hughes. Not present – Apologies received.
To note the following was emailed prior to the meeting however not received until the meeting had finished. AGREED to include due to the importance to the village:
Highways:

Winterson S Bends - were left out of previous surface dressing as the road was deemed too damaged, resurfacing will require taking up the road surface which will require a full road closure, this is scheduled to commence around October after the summer season has finished.

Winmer Avenue – previous contractor could not seal the road due to the poor surface, this is why it has not yet been re surfaced, this again is scheduled to start around October after the summer season.

The latest NCC Update covered the following and can be found on the website - https://wintertononsea-pc.gov.uk/norfolk-county-councillor-updates/ :

Service updates: Current disruptions to council services are available at Norfolk County Council service disruptions and closures.

Norfolk County Council Updates

- Love Your Market Town Grant scheme reopened - Initial ideas must be submitted by 31 August 2026.
- Norfolk and Norwich Millennium Library to reopen
- Redundancy support for job losses at British Sugar - More information is available at Redundancy Support Service.
- Norfolk Trading Standards - further action on illicit cigarettes and tobacco
- Flood resilience improvements
- Police & Crime Commissioner Norfolk - On 16 July 2026, Reform candidate Colin Sutton was elected Norfolk's Police and Crime Commissioner.
- NHS Norfolk and Suffolk Mental Health Plan - NHS Norfolk and Suffolk Integrated Care Board has unveiled its Mental Health Strategic Plan 2026-2031

National Updates

- Commitment to end rough sleeping - The new Prime Minister has committed to ending rough sleeping, backed by an initial £340 million to provide 1,200 homes and intensive support for at least 3,000 people.
- £2 bus fare cap from January 2027 - Single bus fares in England will be capped at £2 for 2027.

4.2 To receive a report from Great Yarmouth Borough Councillor James Bensly if present. Cllr Bensly was not present and no report was submitted.

4.3 To receive a report from Great Yarmouth Borough Councillor Noel Galer if present. Cllr Galer was not present and no report was submitted.

4.4 The forum was opened for members of the public.

4.4.1 M.O.P asked whether there was an update regarding alternative routes to Hemsby which was raised at a previous meeting. Update given regarding new signage being implemented.
M.O.P also raised concerns about the fireworks which take place in Hemsby every Tuesday during the Summer Holidays. Concerns were understood, more so due to recent fires in the UK. **ACTION – Clerk J. Towne** to contact Hemsby PC for clarification on the process.

4.4.2 M.O.P asked for an update regarding the Bulmer Lane Drainage Pit – **ACTION – Clerk J. Towne** to follow up with *Cllr. J. Hughes*

4.5 Cllrs could briefly present items raised with them by residents, but should always encourage members of the public to raise their own issues in this forum –

4.5.1 *Cllr. D. Clegg* conveyed that a resident had expressed concern about speeding through the village by Biffa Waste vehicle. **ACTION – Clerk J. Towne** to contact Biffa Waste depot.

4.5.2 *Cllr. D. Clegg* expressed that loud music and cannabis smell at the Winmer Avenue bus stop had been reported. Advice given to report to the police.

4.5.3 *Cllr. L. McMahon* stated a complaint regarding a bonfire at the allotments had been reported. N.C.C contacted for advice and guidelines. **ACTION – Clerk. J. Towne** to add amendment to the allotment Terms and Conditions

4.5.4 Clerk J Towne conveyed report received regarding trip hazard from slabs on VH Green. To be investigated and made safe.

4.5.5 *Cllr. N. Coe* stated reports of children running up the unstable dunes and coming down on boards. **ACTION – Clerk J. Towne** to add reminder to the website and social media around the dangers and impact on erosion this can create. Contact Hermanus to ask whether they would be able to display a sign reflecting this also.

4.5.6 *Cllr. R. Burrows* had been contacted by 901 Troops asking if the Recreation Ground Car Park could be kept open later for drop off and pick up of cadets during the Summer Holidays on the days they train at Burnley Hall. This was AGREED by all. *Cllr. R. Burrows* to advise and implement.

5. Regular Council Business: Reports and updates

5.1 Village Hall

5.1.1 Councillor/s Update/s *; (DC/RTo) – The COVID/Flu vaccination Programme was CONFIRMED and a walk-in clinic for patients registered with Coastal Villages practice will be held at Winterton Village Hall Friday October 2nd 9am - 4pm.

5.2 Recreation Ground

5.2.1 Councillor/s Update/s *; (LM/MB/JS) It was CONFIRMED that Hemsby Youth FC have commenced training at the Recreation Ground and handover of required keys has been completed

5.2.2 It was CONFIRMED that the Changing Room Fans have been installed.

5.3 Allotments / Duffles Pond

5.3.1 Councillor/s Update/s *; *Cllr. L. McMahon* CONFIRMED that the build of the new hide at Duffles Pond has commenced.

5.4 Village Maintenance

5.4.1 Councillor/s Update/s *; (LM/RTo) – *Cllr. D. Clegg* CONFIRMED that the trees on green & bus shelter area (GYBC owned) were reported on Love clean streets app and had all had crown lifted

5.4.2 *Cllr. D. Clegg* CONFIRMED that a road sweeper had been requested and completed to clear the gutters/drains on Edward Road

5.4.3 Added with the agreement of the Chair – Re Action 27/05/26. 1 – Defibs. Upon discussion of action point it was proposed to take responsibility for the school defibrillator which is currently broken. Proposer – *Cllr. R. Burrows,* Seconder – *Cllr. J. Smithson.* To request formal quote from Heart2Heart for replacement to put forward for Council approval – **ACTION – *Cllr. R. Burrows***

5.5 Traffic Management

5.5.1 Councillor/s Update/s *; (NC/LM/DC) – *Cllr. J. Hughes* recently met with highways – request an update for anything related to Winterton on Sea. Nothing else to add at present

5.6 Green spaces

5.6.1 Councillor/s Update/s *; (LM/DC/MB) – *Cllr. D. Clegg* CONFIRMED that the Village green TROD should commence after the school holidays, late September – early October.

5.7 Maritime/Beach matters

5.7.1 Councillor/s Update/s *; (NC/MB/MS) - *Cllr. D. Clegg* CONFIRMED that the overgrown verges etc along Beach Rd have been reported to N.C.C Highways who confirmed that this should be done.

5.8 Community Payback Scheme

5.8.1 Councillor/s Update/s *; (DC/JS) – *Cllr. D. Clegg* advised that the Community Payback teams have been working hard and that additional scopes of work are being discussed.

5.9 Parish Liaison Meeting

5.9.1 Councillor/s Update/s *; *Cllr. R. Burrows* attended the Parish Liaison Meeting on 30th June 2026 and gave a brief summary of discussion points to Full Council – More in-depth information will be shared in due course

6. Committee / Working Group Reports

6.1 Finance Committee: No Report

6.2 Newsletter Update – It was CONFIRMED that Issue Q2 has been distributed. To confirm cut-off, point for articles for Q3 has been moved to w/c 7th September 2026

7. Correspondence, Consultations and Administration

7.1 Cllr J. Hughes - NCC Updates (0)

7.2 Operation Randall Newsletters (1) and other Police newsletters

7.3 Correspondence received for council consideration.

7.3.1 Email received from visitor enquiring where to park for a new walking group was NOTED. No further action required

7.3.2 Email received with suggestion of new activities for the Recreation Ground was NOTED.

7.3.3 Fire Safety Campaign email received was NOTED and shared on PC Website / Facebook Page

7.3.4 It was NOTED that the Neighbourhood Meeting planned for 16th July was rescheduled due to elections. New date – 25th August 2026, 6pm to 7pm, at Fleggburgh Village Hall, Main Road, Fleggburgh, NR29 3AG

7.3.4 The email received from local resident regarding Market Place parking was discussed. Parking obstructions are NOTED with the Parish Council to research landownership by the Village Shop regarding allocated parking for shop users. To discuss further the possibility of repainting road markings to show defined space for parking – **ACTION: *Cllr. D. Clegg***

8. Projects, Proposals and Events

8.1 Councillor/s Update/s * Garage Sale (JS) – Planning has commenced with advertising shared. Hoping for more applications noting any funds raised will be allocated towards the replacement defibrillator. It is proposed to hold a small artisan fayre in the Village Hall on the same day.

8.2 Winterton Festival Update (DC/LM/RB) To note that due to unforeseen circumstances this event has been postponed. Relevant interested businesses, stall holder to be informed with any monies paid refunded. **ACTION – ALL**

9. Planning

9.1 To Consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority.

9.1.1 Applications Received: 0

9.1.2 Applications Update: None

If not shown below, all applications before Jan '26 have been closed.

Reference	Location	Proposal	Date PC Informed	Received by GYBC	Type	Status
06/26/0565/TEL	Land at The Craft Winterton Great Yarmouth NR29 4AX	Installation of a 9m tall light wooden pole for fixed line broadband apparatus.	Not Received	09/07/26	Telecoms 28 day not.	Undecided ***PC – No objection***
06/26/0504/TEL	Land outside 11 and 12 Empsoms Loke Winterton NR29 4AR	Notification of proposed installation of an 8m light wooden pole as fixed line broadband electronic communications apparatus, on land outside 11 and 12 Empsoms Loke.	Not Received	22/06/26	Telecoms 28 day not.	No Objection ***PC – No objection***

9.1.3 To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority after publication of the agenda. One submitted however PC not notified.

Reference	Location	Proposal	Date PC Informed	Received by GYBC	Type	Status
06/26/0464/F	Beach Road Cafe and Car Park Beach Road Winterton NR29 4AJ	Retrospective change of use of land for the siting and operation of mobile catering units	Not Received	10-06-26	Full	Undecided ***PC – No objection***

9.1.4 To receive notification of planning decisions taken by Great Yarmouth Borough Council and the Broads Authority, where applicable. None

9.1.5 Councillor/s Update/s *; *None*

10. Financial Matters

10.1 Receipts to date for July 2026 were NOTED.

RECEIPTS	AMOUNT	DESCRIPTION
VH hire	£430.00	30/7
Rec Ground	£200.00	30/7
Festival Stalls	£20.00	30/7
VAT Return	£302.29	30/7
TOTAL	**£952.29**	

10.2 Payments to be made by the end of July 2026 were AGREED.

PAYEE	AMOUNT	DESCRIPTION	METHOD
Anglian Water	£49.00	Allotments water	DD
Unity Bank	£7.00	Bank Charges	DD
Octopus	£38.09	VH Electricity	DD
Eon	£61.22	CR Electricity - quarterly	DD
Anglian Water	£84.00	VH sewerage	DD
Salaries/HMRC	£1,342.82	Salaries	BACS
NLGPS	£252.07	Pension	BACS
Corporate Card	£79.78	Flags, Amazon, Community Payback	BACS
Sparkys	£240.00	CR Replacement Fans	BACS
NALC	£86.88	Website Hosting Fees	BACS
Maple Tree Services	£60.00	Rec Ground Tree Works	BACS
R. Smith	£308.00	Grass Cutting	BACS
Eddies Gardening	£840.00	Play Park Grass Cutting	BACS
Eddies Gardening	£2,235.00	Rec Ground Grass Cutting	BACS
Cllr Smithson	£15.75	Martham DIY – Water tank repair	BACS
TOTAL	**£5,699.61**		

10.3 *Cllr. Clegg* CONFIRMED that all invoices for hire/rent for July had been issued

10.4 It was CONFIRMED that approval had been received via email to order a skip for the Community Payback Team works

10.5 It was CONFIRMED that approval had been received via email to order additional bins for the Winterton Festival – **ACTION: - Clerk J. Towne to cancel.**

10.6 It was CONFIRMED that a new electricity supplier (Octopus) contract has been APPROVED. This change for the Changing Rooms will commence 17th August 2026 with a deposit paid

10.7 It was CONFIRMED that approval was given for tree works on the Recreation Ground due to Health and Safety concerns

10.8 It was CONFIRMED that the VAT Reclaim for 01/04/26 to 30/06/26 has been submitted

11. **Policies and Other Calendar Items**

11.1 Councillor Updates (MS) – NONE

12. **Business for Future Meeting**

12.1 The date of the next Parish Council Meeting was CONFIRMED for Wednesday, 30th September 2026, at 7 p.m. in the Village Hall. To note that there is no meeting in August

12.2 The date of the next Finance Council Meeting was CONFIRMED for Wednesday, 9th September 2026, at 6.30 p.m. in the Village Hall.

In accordance with the Public Bodies (administration to meetings) Act 1960, the meeting will RESOLVE to exclude the press and public during the following items due to their confidential nature.

13. **Co-Option Application**

13.1 The application received to co-opt onto the Parish Council was discussed in full of the agreement of further information required. **ACTION – Clerk J. Towne** to invite applicant to the next Parish Meeting.

14. **Quote**

14.1 The quote received for the kitchen floor investigation and any necessary repair was discussed and it was AGREED to hold off and complete a remedial repair in this instance.

Meeting end 20:52