



WINTERTON-ON-SEA PARISH COUNCIL

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Chairman: Mark Bobby, Vice-Chairman: Liam McMahon

Responsible Financial Officer & Chair of Finance: Dawn Clegg

Clerk to the Council: Jolene Towne

NOTICE OF MEETING AND SUMMONS TO ATTEND

Councillors are summoned; the press and the public are invited to attend an

Extraordinary meeting of Winterton-On-Sea Parish Council,

to be held at the Village Hall at 6:30 pm on Wednesday, 24th June 2026

to agree the 2025-26 year-end Return and AGAR Submission

Date: 19/06/26

Clerk: J. Towne

AGENDA

1. Apologies and Quorum determined.

- 1.1 Apologies received.
- 1.2 Quorum determined

2. Declarations of Interest

- 2.1 Councillors should declare any pecuniary or non-pecuniary interest on any agenda item
- 2.2 To consider any dispensation requests received.

3. AGAR

- 3.1 To confirm this Agenda was distributed to councillors and published for members of the public more than 3 working days before the meeting.
- 3.2 To confirm the minutes of the AGAR Meeting held on Wednesday 11th June 2025 were APPROVED at Full Council Meeting held 25th June 2025
- 3.3 To confirm the Internal Audit had successfully taken place
- 3.4 To complete, agree, and sign the Annual Governance and Accountability Return 2025/26 for submission to external auditors
 - 3.4.1 2025-26 External Audit Report to inform;
 - 3.4.2 Internal Audit Report for 2025/26, to be formally noted for submission;
 - 3.4.3 Annual Governance Statement Section 1 to consider, complete, and sign
 - 3.4.4 2025-26 Annual Accounts to inform AGAR Section 2; RFO to provide certified Accounting Statements 2025/26 (AGAR Section 2);
 - 3.4.5 To consider, approve, and sign Accounting Statements 2025/26 (AGAR Section 2);
 - 3.4.6 2025-26 Bank reconciliation to be signed for submission;
 - 3.4.7 To agree, sign, and note the dates of the Exercise of Public Rights
 - 3.4.8 To consider, approve, and sign (if required) a Statement of Variance.

4. Date of Next Meeting

To AGREE that the next meeting of the Full Council Meeting will be directly after this extraordinary meeting on 24th June 2026 in the Village Hall at 7pm.