

### Winterton-on-Sea Parish Council Meetings' Action Log for input to JULY 2025

| Agenda        | Meeting    | No. | Action                                                                                                                        | Actionee                     | Due Date | Status  |
|---------------|------------|-----|-------------------------------------------------------------------------------------------------------------------------------|------------------------------|----------|---------|
| 7.2.1         | 28/05/2025 | 5   | Obtain quotes for carpentry/joinery for CR (at least 3)                                                                       | Cllr. J. Smithson            | Nxt Mtg  | Ongoing |
| 5.3.1         | 25/06/2025 | 6   | Take some sediment readings from Duffles Pond                                                                                 | Cllr. R. Tooke               | Nxt Mtg  | Ongoing |
| 5.3.3         | 25/06/2025 | 7   | Seek feedback/information from Local Residents who may recall the last dredging event                                         | Cllr. L. McMahon             | Nxt Mtg  | Ongoing |
| 5.4.1         | 25/06/2025 | 9   | Bulmer Lane Manhole cover – JS to check ownership. JT to report                                                               | Cllr. J. Smithson / J. Towne | Nxt Mtg  | Ongoing |
| 8.2           | 25/06/2025 | 17  | Farmers Market Proposal to be submitted                                                                                       | Cllr. R. Tooke               | Jan 26   | Ongoing |
| 4.4.1 / 5.5.1 | 30/07/2025 | 1   | It was AGREED to contact GYBC Parking Services regarding vehicles parking on the yellow lines                                 | Cllr. N. Coe                 | Nxt Mtg  | Open    |
| 4.4.3         | 30/07/2025 | 2   | To make contact with the church regarding dogs in the graveyard and deposits not being picked up – More signage?              | Cllr. D. Clegg               | Nxt Mtg  | Open    |
| 4.4.3         | 30/07/2025 | 3   | To check on reports of overgrown allotments                                                                                   | Cllr. L. McMahon             | Nxt Mtg  | Open    |
| 4.4.4         | 30/07/2025 | 4   | To arrange a meeting regarding beach access and toilets                                                                       | Cllr. M. Bobby               | Nxt Mtg  | Open    |
| 5.2.1 / 5.9.1 | 30/07/2025 | 5   | Arrange for a deep clean in the CR and contact Community Payback regarding possible winter work in the CR                     | Cllr. D. Clegg               | Nxt Mtg  | Open    |
| 5.3.1         | 30/07/2025 | 6   | Arrange a date to go to the site and go through the Historic Environmental Report                                             | Cllr. L. McMahon             | Nxt Mtg  | Open    |
| 5.4.1         | 30/07/2025 | 7   | Report overgrown greenery to Trails on Low Rd                                                                                 | Cllr. L. McMahon             | Nxt Mtg  | Open    |
| 5.7.2         | 30/07/2025 | 8   | Arrange a meeting to discuss the recent £1.6 million to develop innovative coastal adaptation plans for Hemsby and Winterton. | Cllr. M. Shepperd            | Nxt Mtg  | Open    |
| 7.3.2         | 30/07/2025 | 9   | Write to the village shop owner regarding the supply of alcohol to said individual.                                           | J. Towne                     | Nxt Mtg  | Open    |

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| <b>Agenda</b> | <b>Meeting</b> | <b>No.</b> | <b>Action</b>                                                                                                                                                                  | <b>Actioneé</b> | <b>Due Date</b> | <b>Status</b> |
|---------------|----------------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------|---------------|
| <b>7.3.3</b>  | 30/07/2025     | 10         | Inform GYBC of E. Punchard resignation and advertise the vacancy                                                                                                               | J. Towne        | ASAP            | Open          |
| <b>10.4</b>   | 30/07/2025     | 11         | Contact the Contractor to approve the quote received to install hard-wired fire alarms in the VH                                                                               | J. Towne        | Nxt Mtg         | Open          |
| <b>10.6</b>   | 30/07/2025     | 12         | Advise WIB that the grant application received has been deferred to September 2025 in line with the Grant Awarding Policy                                                      | J. Towne        | Nxt Mtg         | Open          |
| <b>10.7</b>   | 30/07/2025     | 13         | Contact the Contractor to approve the quote received to complete an electrical installation condition report and resolve the issue with the heater circuit in the Village Hall | J. Towne        | Nxt Mtg         | Open          |