



WINTERTON-ON-SEA PARISH COUNCIL

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Chairman: Mark Bobby, Vice-Chairman: Liam McMahon

Responsible Financial Officer & Chair of Finance: Dawn Clegg

Clerk to the Council: Jolene Towne

NOTICE OF MEETING AND SUMMONS TO ATTEND

Councillors are summoned; the press and the public are invited to attend an

Extraordinary meeting of Winterton-On-Sea Parish Council,

to be held at the Village Hall at 6:30 pm on Wednesday, 11th June 2025

to agree the 2024-25 year-end Return and AGAR Submission

Date: 05/06/25

Clerk: J. Towne

AGENDA

1. Apologies and Quorum determined.

- 1.1 Apologies received.
- 1.2 Quorum determined

2. Declarations of Interest

- 2.1 Councillors should declare any pecuniary or non-pecuniary interest on any agenda item
- 2.2 To consider any dispensation requests received.

3. AGAR

- 3.1 To confirm this Agenda was distributed to councillors and published for members of the public more than 3 working days before the meeting.
- 3.2 To approve the minutes of the AGAR Meeting held on Wednesday 12th June 2024
- 3.3 To confirm the Internal Audit had successfully taken place
- 3.4 To complete, agree, and sign the Annual Governance and Accountability Return 2024/25 for submission to external auditors
 - 3.4.1 2024-25 External Audit Report to inform;
 - 3.4.2 Internal Audit Report for 2024/25, to be formally noted for submission;
 - 3.4.3 Annual Governance Statement Section 1 to consider, complete, and sign
 - 3.4.4 2024-25 Annual Accounts to inform AGAR Section 2; RFO to provide certified Accounting Statements 2024/25 (AGAR Section 2);
 - 3.4.5 To consider, approve, and sign Accounting Statements 2024/25 (AGAR Section 2);
 - 3.4.6 2024-25 Bank reconciliation to be signed for submission;
 - 3.4.7 To agree, sign, and note the dates of the Exercise of Public Rights
 - 3.4.8 To consider, approve, and sign (if required) a Statement of Variance.

4. Date of Next Meeting

To AGREE that the next meeting of the Finance Committee will be held on 11th June 2025 in the Village Hall.