

Winterton-on-Sea Parish Council Meetings' Action Log for input to SEPT/OCT 2024

Agenda	Meeting		Action	Actioneé	Due Date	Status
	24/01/2024	6	GDPR and other data management Policy Review	Cllr. M Bobby Clerk J. Towne	Next Mtg	Ongoing
	27/03/2024	8	Compile Biodiversity Policy – <i>Updated 25/09/24 – Drafted</i>	Cllr. E. Punchard	Next Mtg	Ongoing
5.7.2	24/04/2024	4	plan to be compiled with regards to the Southern Valley steps Update – Inc of beach Toilets <i>Update 31/07/24 – Cllr. J. Bensly spoke with James Cole (WoS Valley Estate) who conveyed a survey will be completed on the Valley Steps and that maintenance up to a level will take place.</i>	Cllr. M. Bobby & Cllr. E. Punchard & Cllr. M. Carr	Next Mtg	Ongoing
5.2.1	26/06/2024	2	Compile wording and obtain quote for Rec Ground Signage	Cllr. M. Bobby	Next Mtg	Ongoing
5.6.1	26/06/2024	3	Children's Playground Area – Liaise with Cllr. E. Punchard for update	Cllr. D. Clegg	Next Mtg	Ongoing
5.2.1.2	31/07/24	7	Quote for replacement toilet and urinal for changing room – <i>Updated 25/09/24 – to postpone until CR roof repaired</i>	J. Towne	TBA	Ongoing
7.4.1	31/07/24	10	Bid for Partnership – Agreed – to research and submit	N. Coe / J. Towne	Next Mtg	Ongoing
10.4	31/07/24	12	Investigate PayPal Business A/c	J. Towne	Next Mtg	Ongoing
4.4.2	25/09/24	1	Contact UK Network Power for clarification	J. Towne	ASAP	Opened
4.4.3	25/09/24	2	Contact landowner of pathway (Craft/ Bulmer Lane) to request permission for larger signs	J. Towne	Next Mtg	Opened
5.1.4	25/09/24	3	Obtain Quote to replace VH Storage Shed Gutters	Cllr. M. Bobby / Cllr. D. Clegg	Next Mtg	Opened
5.2.4	25/09/24	4	Obtain quote to cut back branches overhanging changing room roof	Cllr. N. Coe	Next Mtg	Opened

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5.3.1	25/09/24	5	Duffles Pond Insurance Requirement for signage and clearly defined edge to be implemented	Cllr. L. McMahon	Next Mtg	Opened
5.4.1	25/09/24	6	Compile Risk Assessment for changing SAM sign Batteries	Cllr. L. McMahon / J. Towne	Next Mtg	Opened
5.4.2	25/09/24	7	Compile Letter to Kings Corner Cottages re H & S Implications of wall on boundary the VH	Cllr. N. Coe / J. Towne	Next Mtg	Opened
5.6.1	25/09/24	8	Request Contractor rake up Children's Play Area Wilding section	Cllr. D. Clegg	Next Mtg	Opened
5.7.2	25/09/24	9	Confirm date to meet with CPE	Cllr. E. Punchard	Next Mtg	Opened
10.4	25/09/24	10	Order Proludic Parts	J. Towne	Next Meg	Opened
10.5	25/09/24	11	Order additional sign for rec ground	Cllr. D. Clegg	Next Mtg	Opened
10.8	25/09/24	12	Complete actions required for the Parish Council's historic IT equipment	Cllr. M. Carr	Next Mtg	Opened
10.9	25/09/24	13	Order Village Xmas Tree	Cllr. J. Smithson	Next Mtg	Opened
10.10	25/09/24	14	Order replacement fridge and cooker for VH	Cllr. D. Clegg	Next Mtg	Opened
13	25/09/24	15	Inform Roofing Contractors (quotes) of outcome	J. Towne	Next Mtg	Opened
14	25/09/24	16	Arrange a mtg with Parish Councillor applicant	Cllr. M. Bobby / Cllr. L. McMahon	Next Mtg	Opened